

YMCA of Grays Harbor CAMP BISHOP

2500 Simpson Ave., Hoquiam, WA 98550 (360) 537-9622

Hiring for Summer 2012 APPLICATIONS DUE MARCH 1st

WANTED: Dynamic Kid Experts to be Summer Superheroes!!



Are we right for you?? Ask yourself:

- *Are you sensitive to the needs of children?*
- *Do you support the YMCA's emphasis on building whole people with healthy lifestyles and you will protect that support by your own example?*
- *Are you excited by the opportunities and undeterred by the challenges of working in a summer camp?*

If you said YES . . . then a summer staff position at YMCA Camp Bishop may be for you.

We are looking for staff who will:

- *Model our values of Caring, Honesty, Respect and Responsibility for our campers, parents and staff.*
- *Support staff and campers as a constructive member of the camp community.*
- *Demonstrate maturity, understanding, patience, enthusiasm and a commitment to serving youth.*
- *Dedicate themselves to the safety and growth of campers, and bringing out their personal best.*

Skills and experience you'll gain

"An Experience to Last a Lifetime" – Be part of a program that builds kids' confidence. Help kids develop strong values, have fun and make great memories.

Build Your Resume – Learn leadership and interpersonal skills you can use anywhere. Demonstrate maturity, responsibility, initiative and an ability to work well with others that gets you noticed.

Jump-start Your Career – For students in recreation, psychology, education, and social work; work at summer camp provides opportunities to develop your skills and heighten future job prospects.

"Get Rich" – There is an indescribable richness of experience that comes from working hard to give campers the best summer of their lives. At Camp, you'll live in a beautiful environment and truly make a difference in the lives of others.

Expectations for Outstanding Staff

Make a Difference - in the lives of their campers, creating a unique relationship with each camper. They get to know each new group of campers quickly, ensuring each camper's growth, safety, and development during camp. And they have FUN!!

100% Participation – 100% of the Time. There isn't a lot of down time at camp. Staff is always on stage helping campers, being an example, teaching and playing games. It's up to you to make sure everyone has a good time. Your priority is always the CAMPERS!

Making it Happen – Our campers have a full schedule of activities throughout long summer days and you're on top of it, planning to make sure the campers are where they need to be, doing what they need to be doing.

It's Your Camp - You feel like you own it: every activity, every camper. The reason campers will love you and write to you months later is that you are the role model of the camp's values – you are the one each camper looks up to during camp.

YMCA / Camp Bishop Values

Honesty
Caring
Respect
Responsibility

2012 Camp Bishop Summer Staff Positions

Applications available: February 1st, 2012

Applications due: March 1st, 2012 Return to the YMCA of Grays Harbor,
2500 Simpson Ave. Hoquiam, WA 98550

Interviews will be conducted March 7th – 30th, 2012

PLEASE NOTE: All positions at Camp Bishop require current First Aid/CPR Certification should be submitted with their application or plan to complete by 6/1/2012.
First Aid/CPR 8 hr. Course: Offered monthly, Feb 4, March 24, April 7, May 12, 8:00-1:30pm
Cost: \$65 Location: YMCA of Grays Harbor, 2500 Simpson, Hoquiam, WA 98550

STUDENTS MUST REGISTER IN ADVANCE

YMCA of Grays Harbor Camp Bishop is a drug free work place. Mandatory random drug testing may happen during the summer.

Mandatory Camp Staff Training: June 15-17, 2012 @ Camp Bishop.

There are 5 weeks of Camp: July 8-13; July 15-20; July 22-27; July 29-Aug 3; & Aug 5-10. Applicants need to confirm the weeks they are available to commit to work on their application.

All Staff work a 6 day work week. Staff must arrive at Camp 2pm Sunday and work until 4:30pm Friday.

Unit Director –Age 21+ two summers previous camp staff experience or college equivalent. Current CPR/First aid mandatory. Lifeguard certification preferred. Provide leadership, guidance and support for a team of 10 cabin counselors. Responsible for overall unit operation: tone-setting, camper behavior management, duty schedules and planning and coordinating camp activities. Guide staff in forming positive relationships with campers and in developing counseling skills. Take an active leadership role in staff orientation.

Salary range: \$415-\$440/week.

Counselor – High School graduate or College Student with one summer previous camp staff experience or leadership training equivalent. Current CPR/First Aid certification mandatory. Lifeguard training certification preferred. Lead, guide and ensure the emotional and physical safety of 8-12 campers. A counselor serves as a teacher, mentor, friend, referee, community builder, activity leader and facilitator. Counselors live in cabins with campers and are positive role models and skilled problem solvers. Work as a team with other counselors with the guidance and support of a unit director.

Salary range: \$242-\$330/week.

Counselor in Training (CIT) – High School Sophomore or higher. Prefer previous experience as a camper. Work closely with counselor to lead, guide and ensure the emotional and physical safety of a cabin of 8-12 campers. Guide campers as they develop skills. Serve as a friend, positive role model and mentor while living in cabins with campers.

Salary range: \$125-\$175/week.

Kitchen Staff – 9th Grade or higher. **Food handler's card required.** Responsible to assist cook with food preparation and serving. Clean up kitchen and dishes following meals.

Salary \$100 / week.

Volunteer Kitchen Staff – Students enrolled in Jr. High camp and going into the 8th grade can apply to be volunteer kitchen staff. They have the same requirements and expectations as all kitchen staff and must attend mandatory staff training.



YMCA Camp Bishop

Supplemental Camp Staff Application

YMCA of Grays Harbor
 2500 Simpson Ave.
 Hoquiam, WA 98550
 360-537-9622
 YMCA CAMP BISHOP
 1476 w. Lost Lake Rd.
 Shelton, WA 98584
 360 580-5833
 campbishop@centurytel.net

Name _____	Date _____	For which positions are you applying? <i>Please note minimum job description requirements and/or recommendations when selecting preferred positions.</i> 1. _____ 2. _____ Employment Availability Dates Summer 2012 Please check on school, work & family commitments so you can give us accurate information. Check all available dates: <input checked="" type="checkbox"/> MANDATORY Staff Training, June 15-17 <input type="checkbox"/> July 8-13 <input type="checkbox"/> July 15-20 <input type="checkbox"/> July 22-27 <input type="checkbox"/> July 29- Aug 3 <input type="checkbox"/> Aug 5-10 _____ <i>My signature confirms my commitment for checked dates</i>
Current Address		
Street		
City _____	State _____	
Zip _____		
Current Phone () _____		
Cell Phone () _____		
High School Grade Completed Spring 2012 _____		
College Level Completed Spring 2012 _____		
T-SHIRT SIZE _____ SWEATSHIRT SIZE _____		
Email Address: _____		

Certifications *Please note: Mandatory First Aid/CPR certifications MUST be completed by JUNE 1, 2012.*

Please include copies of valid certifications with your application. Please circle those certifications that you will have before June 1st. ARC= American Red Cross

Expiration Date _____	Expiration Date _____	Expiration Date _____
_____ ARC First Aid- Mandatory	_____ Valid Driver's License	_____ Wilderness First Aid
_____ ARC CPR-Mandatory	_____ WA Food Handler's Permit <i>mandatory for all kitchen staff.</i>	_____ Other _____
_____ ARC/YMCA Lifeguarding	_____ CPR/PR	_____ Other _____

Tell us about yourself:

Any previous camp experience?: Y N	If Yes, indicate as: <input type="checkbox"/> Camper or <input type="checkbox"/> Staff Member
Please describe awards or special recognition that you have received at work, school or as a volunteer?	
Please describe something you've done at work, school, volunteering or at church that you are especially proud of?	
List 3 adjectives that best describe yourself, and explain why you chose those adjectives. 1. _____ 2. _____ 3. _____ Explanation: _____	



YMCA of Grays Harbor Application for Employment

2500 Simpson Ave., Hoquiam, WA 98550 (360) 537-9622 Fax (360) 533-2471

Prospective employees will receive consideration without discrimination because of race, creed, color, gender, age, national origin, handicap or veteran status.

To help us learn about your experience, abilities and interests, please complete this Application for Employment as thoroughly as possible. Return to the YMCA of Grays Harbor, 2500 Simpson Ave., Hoquiam, WA 98550

POSITION DESIRED: _____ Today's Date: _____

Available For: Full-time Part-time Temporary Date Available: _____

Name (in full) _____
LAST FIRST MIDDLE

Address _____
STREET CITY STATE ZIP

Telephone Number _____ Social Security Number _____

Are you at least 21 years of age? Yes No

State briefly your qualifications and reasons for wanting employment with us? _____

Employee Referral? (Employee's name) _____

Are you a former YMCA employee? Yes No Volunteer? Yes No
Where? _____ When? _____

Relatives employed by this YMCA? Yes No Name _____ Location _____

Have you been convicted of a crime or released from prison in the past 7 years? Yes No
If yes, explain: _____

A conviction record will not necessarily disqualify you from employment. Factors such as age at the time of the offense, seriousness and nature of the violation, relevance of the offense to the position applied for and rehabilitation will be taken into account.

REFERENCE DATA

Please provide three Professional / Personal References we may contact. (at least one parent or relative required)

NAME	ADDRESS	DAYTIME PHONE	EVENING PHONE	OCCUPATION

EMPLOYMENT / VOLUNTEER HISTORY

Please include month and year of dates employed

Present or Last Employer			
Company Name		Supervisor's Name	Phone
Address		Reason for Leaving	May we Contact? <input type="checkbox"/> Yes <input type="checkbox"/> No
Position	<input type="checkbox"/> Fulltime <input type="checkbox"/> Part-time _____ Hrs/wk.	Dates Employed From: _____ To: _____	Salary Beg: _____ End: _____
Duties			
Next Previous Employer			
Company Name		Supervisor's Name	Phone
Address		Reason for Leaving	May we Contact? <input type="checkbox"/> Yes <input type="checkbox"/> No
Position	<input type="checkbox"/> Fulltime <input type="checkbox"/> Part-time _____ Hrs/wk.	Dates Employed From: _____ To: _____	Salary Beg: _____ End: _____
Duties			
Next Previous Employer			
Company Name		Supervisor's Name	Phone
Address		Reason for Leaving	May we Contact? <input type="checkbox"/> Yes <input type="checkbox"/> No
Position	<input type="checkbox"/> Fulltime <input type="checkbox"/> Part-time _____ Hrs/wk.	Dates Employed From: _____ To: _____	Salary Beg: _____ End: _____
Duties			
Next Previous Employer			
Company Name		Supervisor's Name	Phone
Address		Reason for Leaving	May we Contact? <input type="checkbox"/> Yes <input type="checkbox"/> No
Position	<input type="checkbox"/> Fulltime <input type="checkbox"/> Part-time _____ Hrs/wk.	Dates Employed From: _____ To: _____	Salary Beg: _____ End: _____
Duties			
Next Previous Employer			
Company Name		Supervisor's Name	Phone
Address		Reason for Leaving	May we Contact? <input type="checkbox"/> Yes <input type="checkbox"/> No
Position	<input type="checkbox"/> Fulltime <input type="checkbox"/> Part-time _____ Hrs/wk.	Dates Employed From: _____ To: _____	Salary Beg: _____ End: _____
Duties			

EDUCATION AND TRAINING

Circle highest year of education completed as of June 2012: High School 1 2 3 4				College 1 2 3 4 5 6	
School Name	City/State	Dates Attended		Degree Obtained	Major/Minor
		From	To		
High School					N/A
College or University					
Other/College or Trade School					

Please read before initialing and signing below

The YMCA of Grays Harbor is committed to providing a safe environment for our members, participants and employees. We are aware that there are people who seek employment working near children for the wrong reasons. Therefore, through the initial screening process and ongoing supervision, we do everything in our power to monitor the safety and well-being of our members and staff. In order for the YMCA of Grays Harbor to attract the highest quality staff, extensive inquiries may be made concerning your prior employment and background.

I have read the previous statement and I authorize the YMCA of Grays Harbor to request my employment record from any former employers. I further understand that inquiries may be made to any governmental agency, including law enforcement agencies or departments. I hereby waive any right to claim that any request or investigation is an invasion of my privacy, since they are made with my consent. (_____initial here).

I hereby affirm that my answers to the foregoing questions are true and correct, and that I have not knowingly withheld any fact or circumstances that would, if disclosed, affect my application unfavorably. I understand that any falsification or omission on this application may result in my discharge; and that my employment may be subject to fingerprinting, proof of age, and proof of US citizenship or legal right to work in this country. The U.S. Department of Justice Immigration and Naturalization Service has issued a very clear employment verification process. I understand and agree that if I am hired, I will provide necessary and acceptable documents verifying employment eligibility, or receipts of applications for such documents. (_____initial here).

I understand and agree that if employed, my employment is for no definite period and may be terminated at any time without previous notice. I further understand that no promises or representations contrary to this application or the written policies of the association are binding unless made in writing and signed by the Executive Director/CEO of the YMCA of Grays Harbor. (_____initial here).

Signature of Applicant

Date